

Government of West Bengal  
Office of the Director of Land Records & Surveys &  
Joint Land Reforms Commissioner, West Bengal  
35, Gopalnagar Road, Alipore, Kolkata-700027.  
Tel: 2479-5727/5991/7355.

Memo. No. 101 / 2389-2410 /C/17

Dated Alipore, the 10<sup>th</sup> July, 2017.

To  
The District Land & Land Reforms Officer,

**Sub: Correction of records in case of land transferred through LTS / ITD.**

It occurs very often that Government transfers land to individual, company, institution, other Government / semi Government Departments, undertakings, local bodies etc. through periodical lease or ITD.

But when the above mentioned transferees approach for copy of RORs, they are asked by the BLLROs to file formal application for mutation with requisite process fees and documents and then date of hearing is fixed and the prayer is / are disposed of.

This is not the proper way to deal such cases and thus that must be discontinued forthwith.

It may be kept in the mind that in all these cases, Government in the Land & Land Reforms Department is the transferor and after observing all legal and administrative formalities and obviously realising Government dues, land is transferred to the concern parties through lease/ ITD.

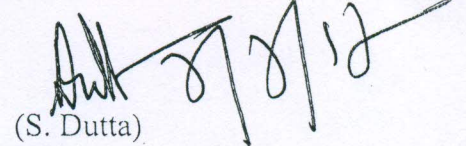
Now, BLLRO being a part of the Government and custodian of records is primarily responsible for correction of records and maintain a proper and up to date account of Government land.

In view of the above, all BLLROs are advised not to press the transferees for filing mutation petition with requisite fees in respect of all such cases. They are further



advised to correct RORs on the strength of executed lease deed, sanction order of the appropriate authority for ITD after handing over of possession to the transferee.

DLLROs are advised to keep proper monitoring and ensure that above direction is uniformly followed through out the district.



(S. Dutta)

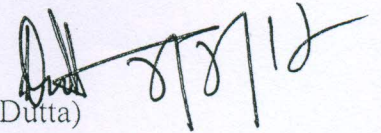
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Joint Land Reforms Commissioner, West Bengal

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Copy to:

Principal Secretary & Land Reforms Commissioner, Land & Land Reforms  
Refugee Relief & Rehabilitation Department, Government of West Bengal, HRBC Building,  
6<sup>th</sup> Floor, "Nabanna", 325, Sarat Chatterjee Street, Shibpur, Howrah-711102 for his  
information. This has a reference to his direction in the meeting held on 5.7.2017. at the  
Conference Hall, ( 8<sup>th</sup> Floor), Nabanna.



(S. Dutta)

Director of Land Records & Surveys &  
Joint Land Reforms Commissioner, West Bengal